



**CITY OF PHILADELPHIA
DEPARTMENT OF STREETS
BUREAU OF SURVEYS AND DESIGN
BRIDGE SECTION**

GENERAL INFORMATION

Please utilize the information provided in the links below to ensure that all permit applications are as correct as possible, enabling an efficient review and approval times, thereby keeping requested moves on schedule.

- Before you begin, be sure to check for current updates on the [BULLETIN BOARD](#).
- If you are trying to access the website, visit to the [APPLICATION](#).
- If you are unsure whether you do or do not need a permit, see the [REQUIREMENTS](#).
- If you are unclear of the application, payment, or approval, see the [PROCEDURES](#).
- If you are trying to plan your move schedule, see the [DATE & TIME RESTRICTIONS](#).
- If you are trying to plan your move route, see the [ROUTE RESTRICTIONS](#).
- If you require law enforcement accompaniment, schedule a [POLICE ESCORT](#).
- If you must travel over a subway line, you may need a [SEPTA PERMIT](#).
- If you must travel through a city park, you may need a [PARK PERMIT](#).
- If you must travel on non-city state/federal routes, you may need a [PennDOT PERMIT](#).
- If you require additional information, please refer to the [CONTACT LIST](#).
- If you are unfamiliar with certain abbreviations or terminology, see the [GLOSSARY](#).

Thank you,

The Philadelphia Streets Department Bridge Section
Municipal Services Building
1401 JFK Boulevard, Suite 830
Philadelphia, PA 19102
Email: Hauling.Permits@phila.gov
Telephone: (215) 686-5546
Facsimile: (215) 686-5059
Website: <https://secure.phila.gov/Streets/HaulingPermit/>

REQUIREMENTS

1. A *City of Philadelphia Special Hauling Permit* is **not** required when traveling exclusively on interstate highways; only a Commonwealth of Pennsylvania Special Hauling Permit is required.
2. A *City of Philadelphia **Standard** Special Hauling Permit* is required when traveling on any city street, state route, or interstate highway in the City of Philadelphia and the vehicle and/or load is:
 - over 40'-0" long as a single vehicle.
 - over 60'-0" long as a combination vehicle.
 - over 70'-0" long as a combination transporting articles that are non-divisible as to length.
 - over 8'-0" wide (8'-6" for non-divisible loads operating on highways having a width of 20'-0" or more).
 - over 13'-6" high.
 - over 80,000 pounds or the maximum gross vehicle weight.

In **many** cases, a Commonwealth of Pennsylvania Special Hauling Permit will also be required. Contact PennDOT by calling (610) 205-6786 or visit <http://www.dot1.state.pa.us/apras/>.

3. A *City of Philadelphia **Super Load** Special Hauling Permit* is required when traveling on any city street, state route, or interstate highway in the City of Philadelphia and the vehicle and/or load is:
 - over 160'-0" long.
 - over 16'-0" wide.
 - over 16'-0" high.
 - over 201,000 pounds.

In **all** cases, a Commonwealth of Pennsylvania Special Hauling Permit will also be required. Contact PennDOT by calling (610) 205-6786 or visit <http://www.dot1.state.pa.us/apras/>.

When traveling in the city, certain on-street circumstances may require the relocation of parked vehicles. Therefore, it is recommended that companies secure a tow truck to accompany Super Load moves.

4. A *City of Philadelphia **Impounded** Special Hauling Permit* is required when the vehicle is currently impounded; "Yes" must be selected on the application for the indicator question that asks whether or not the vehicle is currently impounded.
5. A *City of Philadelphia **Police Escort*** is **not** required when traveling exclusively on interstate highways; only Commonwealth of Pennsylvania requirements apply:

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6. A City of Philadelphia **Police Escort is required:**

- a. when traveling on any city street, state route, or interstate highway in the City of Philadelphia and the vehicle and/or load is:
 - over 75'-0" long.
 - over 11'-5" wide.
 - over 14'-0" high.
 - over 145,000 pounds.
- b. when either the Streets Department or Police Department deems it necessary due to the nature of the proposed move.

The City of Philadelphia Truck Enforcement Unit responsible for Police Escorts operates from the Navy Yard at the end of South Broad Street. Contact Police Escorts by calling (215) 685-1554 or visit <https://secure.phila.gov/rowexternal/>.

7. The Delaware River Port Authority maintains jurisdiction over the following structures:

- Ben Franklin Bridge
- Betsy Ross Bridge
- Commodore Barry Bridge
- Walt Whitman Bridge

A DRPA permit is required the vehicle and/or load is over 80,000 pounds.

A DRPA police escort is required when the vehicle and/or load is over 8'-6" wide.

To contact DRPA, see the [CONTACT LIST](#) or visit <http://www.drpa.org/>.

8. The Burlington County Bridge Commission maintains jurisdiction over the following structures:

- Burlington-Bristol Bridge
- Tacony-Palmyra Bridge

A BBBC permit is required the vehicle and/or load is over 110,000 pounds.

A BBBC police escort is required when the vehicle and/or load is over 10'-0" wide.

To contact the BBBC, see the [CONTACT LIST](#) or visit <http://www.bcbridges.org/>.

PROCEDURES

1. All standard applications will be analyzed within **three (3) full business days** of submission, while super load applications may take longer and require additional lead time; please plan accordingly.

2. The schedule of application filing fees for various permit move types are as follows:
 - \$75.00 for a Standard One-Way, One-Time Move
 - \$150.00 for a Super Load One-Way, One-Time Move
 - \$150.00 for an Impounded Standard One-Way, One-Time Move
 - \$300.00 for an Impounded Super Load One-Way, One-Time Move
 - Varying Rate for a Non-Standard Move (AUTHORIZED USE ONLY)
 - used for certain government agencies, book permits with or without multiple routes, and other miscellaneous special situations as required

3. When applying for a *City of Philadelphia* **Standard** *Special Hauling Permit* the following information must be provided:
 - Company & USDOT Number
 - Contact Person & Number
 - Material Being Transported
 - Move Dates (see the [DATE & TIME RESTRICTIONS](#))
 - Origin & Destination (see the [ROUTE RESTRICTIONS](#))
 - Travel Route (see the [ROUTE RESTRICTIONS](#))
 - Licenses & Registrations
 - Dimensions (see the [REQUIREMENTS](#))
 - Loads (see the [REQUIREMENTS](#))

4. To apply for a *City of Philadelphia* **Standard** *Special Hauling Permit*:
 - a. visit <http://www.phila.gov/>.
 - b. scroll to the middle center of the page to the section entitled, “Licenses, Permits, & Certificates”, then click the link entitled, “Special Hauling Permit”.
 - c. register or login to the site.
 - d. click the link entitled, “New Application”, from the top or bottom menu.
 - e. complete the form. (see the [Sample Permit](#) for a correctly completed application example)
 - f. finalize payment with ePay.
 - g. check for email confirmations.

The status of an application may be verified on the website. An email confirmation will be sent out whenever an application is submitted, waiting, approved, revised, or rejected.

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5. When applying for a *City of Philadelphia Super Load Special Hauling Permit* the following information must be provided in addition to that of the Standard Permit:

- PennDOT State Permit Number
- If the route includes no bridges or only bridges owned and maintained by the Commonwealth of Pennsylvania or others, then the applicant is required to provide a Certificate of Insurance evidencing General Liability and Auto Liability insurance with minimum limits of \$2,000,000 per occurrence, naming the City of Philadelphia as an Additional Insured with respect to both the General Liability and Auto Liability policies.
- If the route includes any bridges owned and maintained by the City of Philadelphia, then the applicant is required to provide a Certificate of Insurance evidencing General Liability and Auto Liability insurance with minimum limits of \$5,000,000 per occurrence, naming the City of Philadelphia as an Additional Insured with respect to both the General Liability and Auto Liability policies.
- The minimum limit requirement may be satisfied with the applicant’s primary policies combined with an Umbrella/Excess Liability policy.
- The correct name and address of the Certificate Holder and Additional Insured are:
The City of Philadelphia
Department of Streets – Bridge Section
1401 JFK Boulevard, Suite 830
Philadelphia, PA 19102-1676

If the applicant does not know which amount of insurance is required for their move, then the information will be provided by the City of Philadelphia.

6. To apply for a *City of Philadelphia Super Load Special Hauling Permit*:

- a. download the [Super Load City Approval \(SLCA\) Application](#).
- b. complete the form and fax to (215) 686-5059 for the City of Philadelphia to review (an approved SLCA document is required in order to obtain a Commonwealth of Pennsylvania Special Hauling Permit).
- c. obtain a Commonwealth of Pennsylvania Special Hauling Permit by calling (610) 205-6786 or visit <http://www.dot1.state.pa.us/apras/>.
- d. fax the approved Commonwealth of Pennsylvania Special Hauling Permit to (215) 686-5059 for the City of Philadelphia to verify (do not proceed with the next step until this step is completed).
- e. visit <http://www.phila.gov/>.
- f. scroll to the middle center of the page to the section entitled, “Licenses, Permits, & Certificates”, then click the link entitled, “Special Hauling Permit”.
- g. register or login to the site.
- h. click the link entitled, “New Application”, from the top menu.
- i. complete the form. (see the [Sample Permit](#) for a correctly completed application example)
- j. finalize payment with ePay.
- k. check for email confirmations.

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The status of an application may be verified on the website. An email confirmation will be sent out whenever an application is submitted, waiting, approved, revised, or rejected.

- 7. Numerous and flagrant code violations or attempts to subvert the system may result in hauling permit denial, account suspension, and/or legal action.**

[TOP](#)

DATE & TIME RESTRICTIONS

1. **Permits are typically issued for five (5) consecutive business days.**

2. **All moves may be made legally:**

- Monday through Friday:
 - from 10:00 a.m. through 3:00 p.m.
 - from 7:00 p.m. through 7:00 a.m.
- Saturday:
 - from 10:00 a.m. through 3:00 p.m.
- Saturday night and Sunday:
 - only with a Police Escort and advance notification, if justification can be shown why a proposed move cannot be made during normal operating hours.

Super Load moves may be restricted to the night time slots or Saturdays, especially when traveling through Center City.

3. **No moves may be made legally on:**

- observed holidays in the calendar year of 2014, including but not limited to:
 - Memorial Day Weekend, from 12:00 p.m. on May 23, 2014 through 9:00 a.m. on May 27, 2014.
 - Independence Day, from 12:00 p.m. on July 3, 2014 through 9:00 a.m. on July 7, 2014.
 - Labor Day Weekend, from 12:00 p.m. on August 29, 2014 through 9:00 a.m. on September 2, 2014.
 - Thanksgiving Day, from 12:00 p.m. on November 26, 2014 through 9:00 a.m. on December 1, 2014.
 - Christmas Day, from 12:00 p.m. on December 24, 2014 through 9:00 a.m. on December 26, 2014.
 - New Year's Day, from 12:00 p.m. on December 31, 2014 through 9:00 a.m. on January 2, 2015.
- snow days.
- other emergency days.

The [Holiday Travel Restrictions](#) are set each year by PennDOT, usually starting at 12:00 p.m. the day before the holiday and ending at 9:00 a.m. the day after the holiday.

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4. **Only moves requiring a Police Escort may not legally be made on a Fallen Police Officer Funeral Procession day.**

[TOP](#)

ROUTE RESTRICTIONS

1. **Both the Origin and Destination of a travel route must be a street address, an intersection of two streets, or the point on a street at the location where it crosses the Philadelphia city limits.**
2. **All streets listed as part of a travel route must be inside the Philadelphia city limits. All streets that are outside the Philadelphia city limits do not fall under the city's jurisdiction and therefore will be omitted from an approved route.**
3. **All streets listed as part of a travel route must be identified by the actual streets name as designated by the City of Philadelphia and not a state route number. The state routes designated by the Commonwealth of Pennsylvania may coincide with multiple city streets and therefore do not provide sufficient information. Only interstate highways may be identified by numbers.**
4. **A SEPTA Permit is required when traveling over the subway lines on:**
 - Market Street:
 - from 2nd Street through 22nd Street with a GVW over 80,000 pounds.
 - from 22nd Street through 44th Street with a GVW over 100,000 pounds.
 - Broad Street:
 - from north of Pattison Avenue through Grange Avenue with a GVW over 100,000 pounds.

The City of Philadelphia will not approve any permit for a vehicle that is traveling over the subways lines while weighing more than the specified load limits without written authorization from SEPTA. To apply for and obtain a SEPTA Permit, [click here](#).

5. **A Park Permit is required when traveling through the city parks, including but not limited to:**
 - Cobb's Creek Park
 - Fairmount Park
 - FDR Park
 - Hunting Park
 - Juniata Park
 - Pennypack Park
 - Tacony Park
 - Wissahickon Park

The City of Philadelphia will not approve any permit for a vehicle that is traveling on a drive through one or more of the specified city parks without written authorization from Philadelphia Parks & Recreation. To apply for and obtain a Park Permit, [click here](#).

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6. A Broad-Ridge Spur Subway crossing approval is required when traveling over the subway lines on:

- Ridge Avenue:
 - from Broad Street through Arch Street with a GVW over 200,000 pounds and/or axles weighing over 35,000 pounds.
- 8th Street:
 - from Market Street through Arch Street with a GVW over 200,000 pounds and/or axles weighing over 35,000 pounds.

The City of Philadelphia will not approve any permit for a vehicle that is traveling over the subways lines while weighing more than the specified load limits without written authorization from the Department of Public Property and/or SEPTA. To apply for and obtain an approval, see the [CONTACT LIST](#).

7. A PATCO Subway crossing approval is required when traveling over the subway lines on:

- Locust Street:
 - from 16th Street through 8th Street with a GVW over 200,000 pounds and/or axles weighing over 35,000 pounds.

The City of Philadelphia will not approve any permit for a vehicle that is traveling over the subways lines while weighing more than the specified load limits without written authorization from the Department of Public Property and/or PATCO. To apply for and obtain an approval, see the [CONTACT LIST](#).

8. A Sensitive Bridge Watch List and Low Clearance List is posted on the Bulletin Board.

[TOP](#)

SEPTA PERMIT

1. **If you must travel over a subway line with a vehicle weighing more than the load limits specified in the [ROUTE RESTRICTIONS](#), you must apply for and obtain an additional permit from the Southeastern Pennsylvania Transportation Authority (SEPTA) before your Special Hauling Permit may be approved.**
2. **To apply for a permit:**
 - a. download the [Application for a Heavy Load Movement over Subway and Railroad Tunnels](#).
 - b. complete the form.
 - c. fax the form to (215) 580-3535.

All SEPTA applications will be analyzed within three (3) full business days of submission; please plan accordingly.

3. **For additional information, see the [CONTACT LIST](#).**

[TOP](#)

PARK PERMIT

1. **If you must travel on a drive through a city park as specified in the [ROUTE RESTRICTIONS](#), you must apply for and obtain an additional permit from Philadelphia Parks & Recreation before your Special Hauling Permit may be approved.**
2. **To apply for a permit:**
 - a. download the [Philadelphia Parks & Recreation Application for Permit](#).
 - b. complete the form.
 - c. send the form via email to Gerald.McFeeley@phila.gov or fax it to (215) 683-0226.

All Philadelphia Parks & Recreation applications will be analyzed within three (3) full business days of submission; please plan accordingly.

3. **For additional information, see the [CONTACT LIST](#).**

[TOP](#)

CONTACT LIST

City of Philadelphia:

Bridge Section

Address: city hauling permits
1401 JFK Blvd., Suite 830
Telephone: (215) 686-5546
Facsimile: (215) 686-5059
Website: <http://www.philadelphiastreet.com/>

Bridge Maintenance

Address: super load inspectors
Whitaker Ave. & E. Luzerne St.
David Lawrence: (215) 685-9828
Wayne Gallagher: (215) 685-9826

Traffic Engineering

Address: detour routes, dimensional restrictions, bridge postings,
signal timing, Transitway Placards
1401 JFK Blvd., Suite 980
Charles Denny: (215) 686-5521
Facsimile: (215) 686-5067

Highway Division

Address: street closures, temporary parking permits, roadway
resurfacing, underground utilities, encroachments
1401 JFK Blvd., Suite 940
Dwayne Bowens: (215) 686-5525
Scott Salayda: (215) 686-5503
Facsimile: (215) 686-5062
Website: <http://www.philadelphiastreet.com/>

Public Property

Address: Broad-Ridge Spur & PATCO Subway crossings
1515 Arch Street, 11th Floor
Martin Lieberman: (215) 683-4441

Parks and Recreation

Address: P&R permits
1515 Arch Street, 10th Floor
Chris Palmer: (215) 683-0221
Jerry McFeeley: (215) 683-0223
Facsimile: (215) 683-0226
Website: <http://www.fairmountpark.org/>

Water Department

Address: West Philadelphia Sewer Maintenance,
Mill Creek Sewer crossings
1101 East Market Street, 2nd Floor
James Carson: (215) 685-2624

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City of Philadelphia:

Police Department

Truck Enforcement Unit, police escorts
Address: 5200 South Broad Street, Building 501
Telephone: (215) 685-1557
Police Escorts: (215) 685-1554
Facsimile: (215) 685-1559
Website: <https://secure.phila.gov/rowexternal/>

Foot Patrol Unit, Center City District
Address: 660 Chestnut Street
Telephone: (215) 440-5551

Parking Authority

PPA No. 4 Impoundment Lot
Address: 3201 North Delaware Avenue
Telephone: (215) 683-9521
Facsimile: (215) 683-9523

Commonwealth of Pennsylvania:

District 6-0 Office

state hauling permits
Address: 700 Geerdes Boulevard, King of Prussia, PA 19406
Telephone: (610) 205-6786
Facsimile: (610) 205-6916
Website: <http://www.dot1.state.pa.us/apras/>

Central Office

state hauling permits
Address: 400 North Street, 6th Floor, Harrisburg, PA 17120
Telephone: (717) 707-4680
Facsimile: (717) 707-9890
Cathy Greco: (717) 787-7269 super loads

United States Department of Transportation:

FMCSA Field Office

USDOT numbers
Address: 1150 1st Avenue, Suite 380A, King of Prussia, PA 19406
Telephone: (610) 992-8680
Facsimile: (610) 992-8685
Website: <http://www.fmcsa.dot.gov/>

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Southeastern Pennsylvania Transportation Authority:

E, M, & C Division SEPTA permits
Address: 1234 Market Street, 13th Floor, Philadelphia, PA 19107
Latisha Garrett: (215) 580-3661
Facsimile: (215) 580-3535
Dispatcher: (215) 580-8616 (for raising overhead wires)
Website: <http://www.septa.org/>

Delaware River Port Authority:

Central Office DRPA permits
Address: 2 Riverside Drive, Camden, NJ 08101
Telephone: (856) 241-4850
Website: <http://www.drpa.org/>

Ben Franklin Bridge police escorts
Telephone: (856) 968-3300

Betsy Ross Bridge police escorts
Telephone: (856) 317-5900

Commodore Barry Bridge police escorts
Telephone: (856) 241-4800

Walt Whitman Bridge police escorts
Telephone: (856) 968-2299

Engineering bridge crossings
Bill Brooks: (856) 968-2062

PATCO PATCO line crossings
Robert Box: (856) 772-6926

Burlington County Bridge Commission:

Central Office bridge crossings
Address: 1300 Route 73 North, Palmyra, NJ 08065
Website: <http://www.bcbridges.org/>

Burlington-Bristol Bridge bridge crossings
Telephone: (856) 829-1900

Tacony-Palmyra Bridge bridge crossings
Telephone: (856) 829-1900

GLOSSARY

Acronyms:

BCBC - Burlington County Bridge Commission

COP - City of Philadelphia

DOS - Department of Streets

DRPA - Delaware River Port Authority

GVW - Gross Vehicle Weight

PATCO - Port Authority Transit Corporation

PennDOT - Pennsylvania Department of Transportation (PADOT/PDT)

SLCA - Super Load City Approval

SEPTA - Southeastern Pennsylvania Transportation Authority

USDOT - United States Department of Transportation

Status:

UNSUBMITTED = the application has been successfully saved in draft version, but not paid for

SUBMITTED = the application has been successfully submitted/paid for and is pending review and approval

REVIEWED = the application has passed the initial analysis and is pending final authorization

WAITING = the application has not passed the initial analysis and has been temporarily suspended due to the reason indicated on the website

APPROVED = the application has passed the final authorization and the permit may be printed via the website

REJECTED = the application has not passed the final authorization and has been permanently disapproved due to the reason indicated on the website

REVISED = the permit has been corrected/modified/updated and may be printed via the website

[TOP](#)