



**CITY OF PHILADELPHIA  
DEPARTMENT OF STREETS  
SURVEYS, DESIGN & CONSTRUCTION  
BRIDGE SECTION**

## GENERAL INFORMATION

Please utilize the information provided in the links below to ensure that all permit applications are as correct as possible, enabling an efficient review and approval times, thereby keeping requested moves on schedule.

- Before you begin, be sure to check for current updates on the [BULLETIN BOARD](#).
- If you are trying to access the website, visit to the [APPLICATION](#).
- If you are unsure whether you do or do not need a permit, see the [REQUIREMENTS](#).
- If you are unclear of the application, payment, or approval, see the [PROCEDURES](#).
- If you are trying to plan your move schedule, see the [DATE & TIME RESTRICTIONS](#).
- If you are trying to plan your move route, see the [ROUTE RESTRICTIONS](#).
- If you require law enforcement accompaniment, schedule a [POLICE ESCORT](#).
- If you must travel over a subway line, you may need a [SEPTA PERMIT](#).
- If you must travel through a city park, you may need a [PARK PERMIT](#).
- If you must travel on non-city state/federal routes, you may need a [PennDOT PERMIT](#).
- If you require additional information, please refer to the [CONTACT LIST](#).
- If you are unfamiliar with certain abbreviations or terminology, see the [GLOSSARY](#).

Thank you,

The Philadelphia Streets Department Bridge Section  
Municipal Services Building  
1401 JFK Boulevard, Suite 830  
Philadelphia, PA 19102  
Email: [Hauling.Permits@phila.gov](mailto:Hauling.Permits@phila.gov)  
Telephone: (215) 686-5546  
Facsimile: (215) 686-5059  
Website: <https://secure.phila.gov/Streets/HaulingPermit/>

## REQUIREMENTS

1. A *City of Philadelphia Special Hauling Permit* is **not** required when traveling exclusively on interstate highways; only a Commonwealth of Pennsylvania Special Hauling Permit is required.
2. A *City of Philadelphia **Standard** Special Hauling Permit* is required when traveling on any city street, state route, or interstate highway in the City of Philadelphia and the vehicle and/or load is:
  - over 40'-0" long as a single vehicle.
  - over 60'-0" long as a combination vehicle.
  - over 70'-0" long as a combination transporting articles that are non-divisible as to length.
  - over 8'-0" wide (8'-6" for non-divisible loads operating on highways having a width of 20'-0" or more).
  - over 13'-6" high.
  - over 80,000 pounds or the maximum gross vehicle weight.

In **many** cases, a Commonwealth of Pennsylvania Special Hauling Permit will also be required. Contact PennDOT by calling (610) 205-6786 or visit <http://www.dot1.state.pa.us/apras/>.

3. A *City of Philadelphia **Super Load** Special Hauling Permit* is required when traveling on any city street, state route, or interstate highway in the City of Philadelphia and the vehicle and/or load is:
  - over 160'-0" long.
  - over 16'-0" wide.
  - over 16'-0" high.
  - over 201,000 pounds.

In **all** cases, a Commonwealth of Pennsylvania Special Hauling Permit will also be required. Contact PennDOT by calling (610) 205-6786 or visit <http://www.dot1.state.pa.us/apras/>.

When traveling in the city, certain on-street circumstances may require the relocation of parked vehicles. Therefore, it is recommended that companies secure a tow truck to accompany Super Load moves.

4. A *City of Philadelphia **Impounded** Special Hauling Permit* is required when the vehicle is currently impounded; "Yes" must be selected on the application for the indicator question that asks whether or not the vehicle is currently impounded.
5. A *City of Philadelphia **Police Escort*** is **not** required when traveling exclusively on interstate highways; only Commonwealth of Pennsylvania requirements apply:

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**6. A City of Philadelphia Police Escort is required:**

- a. when traveling on any city street, state route, or interstate highway in the City of Philadelphia and the vehicle and/or load is:
  - over 75'-0" long.
  - over 11'-5" wide.
  - over 14'-0" high.
  - over 145,000 pounds.
- b. when either the Streets Department or Police Department deems it necessary due to the nature of the proposed move.

**The City of Philadelphia Truck Enforcement Unit responsible for Police Escorts operates from the Navy Yard at the end of South Broad Street. Contact Police Escorts by calling (215) 685-1554 or visit <https://phl.secure.force.com/ROWS/>.**

**7. The Delaware River Port Authority maintains jurisdiction over the following structures:**

- Ben Franklin Bridge
- Betsy Ross Bridge
- Commodore Barry Bridge
- Walt Whitman Bridge

**A DRPA permit is required the vehicle and/or load is over 80,000 pounds.  
A DRPA police escort is required when the vehicle and/or load is over 8'-6" wide.  
To contact DRPA, see the [CONTACT LIST](#) or visit <http://www.drpa.org/>.**

**8. The Burlington County Bridge Commission maintains jurisdiction over the following structures:**

- Burlington-Bristol Bridge
- Tacony-Palmyra Bridge

**A BBBC permit is required the vehicle and/or load is over 110,000 pounds.  
A BBBC police escort is required when the vehicle and/or load is over 10'-0" wide.  
To contact the BBBC, see the [CONTACT LIST](#) or visit <http://www.bcbridges.org/>.**

## PROCEDURES

1. All standard applications will be analyzed within **three (3) full business days of submission**, while super load applications may take longer and require additional lead time; please plan accordingly.
2. The schedule of application filing fees for various permit move types are as follows:
  - \$75.00 for a Standard One-Way, One-Time Move
  - \$150.00 for a Super Load One-Way, One-Time Move
  - \$150.00 for an Impounded Standard One-Way, One-Time Move
  - \$300.00 for an Impounded Super Load One-Way, One-Time Move
  - Varying Rate for a Non-Standard Move (AUTHORIZED USE ONLY)
    - used for certain government agencies, book permits with or without multiple routes, and other miscellaneous special situations as required
3. When applying for a *City of Philadelphia* **Standard** *Special Hauling Permit* the following information must be provided:
  - Company & USDOT Number
  - Contact Person & Number
  - Material Being Transported
  - Move Dates (see the [DATE & TIME RESTRICTIONS](#))
  - Origin & Destination (see the [ROUTE RESTRICTIONS](#))
  - Travel Route (see the [ROUTE RESTRICTIONS](#))
  - Licenses & Registrations
  - Dimensions (see the [REQUIREMENTS](#))
  - Loads (see the [REQUIREMENTS](#))
4. To apply for a *City of Philadelphia* **Standard** *Special Hauling Permit*:
  - a. visit <http://www.phila.gov/>.
  - b. scroll to the middle center of the page to the section entitled, “Licenses, Permits, & Certificates”, then click the link entitled, “Special Hauling Permit”.
  - c. register or login to the site.
  - d. click the link entitled, “New Application”, from the top or bottom menu.
  - e. complete the form. (see the [Sample Permit](#) for a correctly completed application example)
  - f. finalize payment with ePay.
  - g. check for email confirmations.

**The status of an application may be verified on the website. An email confirmation will be sent out whenever an application is submitted, waiting, approved, revised, or rejected.**

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**5. When applying for a *City of Philadelphia Super Load Special Hauling Permit* the following information must be provided in addition to that of the Standard Permit:**

- PennDOT State Permit Number
- If the route includes no bridges or only bridges owned and maintained by the Commonwealth of Pennsylvania or others, then the applicant is required to provide a Certificate of Insurance evidencing General Liability and Auto Liability insurance with minimum limits of \$2,000,000 per occurrence, naming the City of Philadelphia as an Additional Insured with respect to both the General Liability and Auto Liability policies.
- If the route includes any bridges owned and maintained by the City of Philadelphia, then the applicant is required to provide a Certificate of Insurance evidencing General Liability and Auto Liability insurance with minimum limits of \$5,000,000 per occurrence, naming the City of Philadelphia as an Additional Insured with respect to both the General Liability and Auto Liability policies.
- The minimum limit requirement may be satisfied with the applicant's primary policies combined with an Umbrella/Excess Liability policy.
- The correct name and address of the Certificate Holder and Additional Insured are:  
The City of Philadelphia  
Department of Streets – Bridge Section  
1401 JFK Boulevard, Suite 830  
Philadelphia, PA 19102-1676

**If the applicant does not know which amount of insurance is required for their move, then the information will be provided by the City of Philadelphia.**

**6. To apply for a *City of Philadelphia Super Load Special Hauling Permit*:**

- a. download the [Super Load City Approval \(SLCA\) Application](#).
- b. complete the form and fax to (215) 686-5059 for the City of Philadelphia to review (an approved SLCA document is required in order to obtain a Commonwealth of Pennsylvania Special Hauling Permit).
- c. obtain a Commonwealth of Pennsylvania Special Hauling Permit by calling (610) 205-6786 or visit <http://www.dot1.state.pa.us/apras/>.
- d. fax the approved Commonwealth of Pennsylvania Special Hauling Permit to (215) 686-5059 for the City of Philadelphia to verify (do not proceed with the next step until this step is completed).
- e. visit <http://www.phila.gov/>.
- f. scroll to the middle center of the page to the section entitled, "Licenses, Permits, & Certificates", then click the link entitled, "Special Hauling Permit".
- g. register or login to the site.
- h. click the link entitled, "New Application", from the top menu.
- i. complete the form. (see the [Sample Permit](#) for a correctly completed application example)
- j. finalize payment with ePay.
- k. check for email confirmations.

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**The status of an application may be verified on the website. An email confirmation will be sent out whenever an application is submitted, waiting, approved, revised, or rejected.**

- 7. Numerous and flagrant code violations or attempts to subvert the system may result in hauling permit denial, account suspension, and/or legal action.**

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## DATE & TIME RESTRICTIONS

1. **Permits are typically issued for five (5) consecutive business days.**

2. **All moves may be made legally:**

- Monday through Friday:
  - from 10:00 a.m. through 3:00 p.m.
  - from 7:00 p.m. through 7:00 a.m.
- Saturday:
  - from 10:00 a.m. through 3:00 p.m.
- Saturday night and Sunday:
  - only with a Police Escort and advance notification, if justification can be shown why a proposed move cannot be made during normal operating hours.

**Super Load moves may be restricted to the night time slots or Saturdays, especially when traveling through Center City.**

3. **No moves may be made legally on:**

- observed holidays in the calendar year of 2017, including but not limited to:
  - Memorial Day Weekend, from 12:00 p.m. on May 26, 2017 through sunrise on May 30, 2017.
  - Independence Day, from 12:00 p.m. on July 3, 2017 through sunrise on July 5, 2017.
  - Labor Day Weekend, from 12:00 p.m. on September 1, 2017 through sunrise on September 5, 2017.
  - Thanksgiving Day, from 12:00 p.m. on November 22, 2017 through sunrise on November 27, 2017.
  - Christmas Day, from 12:00 p.m. on December 22, 2017 through sunrise on December 26, 2017.
  - New Year's Day, from 12:00 p.m. on December 29, 2017 through sunrise on January 2, 2018.
- snow days.
- other emergency days.

**The [Holiday Travel Restrictions](#) are set each year by PennDOT, usually starting at 12:00 p.m. the day before the holiday and ending at sunrise the day after the holiday.**

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4. **Only moves requiring a Police Escort may not legally be made on a Fallen Police Officer Funeral Procession day.**

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## ROUTE RESTRICTIONS

1. **Both the Origin and Destination of a travel route must be a street address, an intersection of two streets, or the point on a street at the location where it crosses the Philadelphia city limits.**
2. **All streets listed as part of a travel route must be inside the Philadelphia city limits. All streets that are outside the Philadelphia city limits do not fall under the city's jurisdiction and therefore will be omitted from an approved route.**
3. **All streets listed as part of a travel route must be identified by the actual streets name as designated by the City of Philadelphia and not a state route number. The state routes designated by the Commonwealth of Pennsylvania may coincide with multiple city streets and therefore do not provide sufficient information. Only interstate highways may be identified by numbers.**
4. **A SEPTA Permit is required when traveling over the subway lines on:**
  - Market Street:
    - from 2<sup>nd</sup> Street through 22<sup>nd</sup> Street with a GVW over 80,000 pounds.
    - from 22<sup>nd</sup> Street through 44<sup>th</sup> Street with a GVW over 100,000 pounds.
  - Broad Street:
    - from north of Pattison Avenue through Grange Avenue with a GVW over 100,000 pounds.

**The City of Philadelphia will not approve any permit for a vehicle that is traveling over the subways lines while weighing more than the specified load limits without written authorization from SEPTA. To apply for and obtain a SEPTA Permit, [click here](#).**

5. **A Park Permit is required when traveling through the city parks, including but not limited to:**
  - Cobb's Creek Park
  - Fairmount Park
  - FDR Park
  - Hunting Park
  - Juniata Park
  - Pennypack Park
  - Tacony Park
  - Wissahickon Park

**The City of Philadelphia will not approve any permit for a vehicle that is traveling on a drive through one or more of the specified city parks without written authorization from Philadelphia Parks & Recreation. To apply for and obtain a Park Permit, [click here](#).**

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**6. A Broad-Ridge Spur Subway crossing approval is required when traveling over the subway lines on:**

- Ridge Avenue:
  - from Broad Street through Arch Street with a GVW over 200,000 pounds and/or axles weighing over 35,000 pounds.
- 8<sup>th</sup> Street:
  - from Market Street through Arch Street with a GVW over 200,000 pounds and/or axles weighing over 35,000 pounds.

**The City of Philadelphia will not approve any permit for a vehicle that is traveling over the subways lines while weighing more than the specified load limits without written authorization from the Department of Public Property and/or SEPTA. To apply for and obtain an approval, see the [CONTACT LIST](#).**

**7. A PATCO Subway crossing approval is required when traveling over the subway lines on:**

- Locust Street:
  - from 16<sup>th</sup> Street through 8<sup>th</sup> Street with a GVW over 200,000 pounds and/or axles weighing over 35,000 pounds.

**The City of Philadelphia will not approve any permit for a vehicle that is traveling over the subways lines while weighing more than the specified load limits without written authorization from the Department of Public Property and/or PATCO. To apply for and obtain an approval, see the [CONTACT LIST](#).**

**8. A Sensitive Bridge & Low Clearance Watch List is posted on the Bulletin Board.**

## SEPTA PERMIT

1. If you must travel over a subway line with a vehicle weighing more than the load limits specified in the [ROUTE RESTRICTIONS](#), you must apply for and obtain an additional permit from the Southeastern Pennsylvania Transportation Authority (SEPTA) before your Special Hauling Permit may be approved.
2. To apply for a permit:
  - a. download the [Application for a Heavy Load Movement over Subway and Railroad Tunnels](#).
  - b. complete the form.
  - c. send the form via email to [LoadMovement@septa.org](mailto:LoadMovement@septa.org).

All SEPTA applications will be analyzed within **three (3) full business days** of submission; please plan accordingly.

3. For additional information, see the [CONTACT LIST](#).

*NOTE: For any issues that arise related to raising overhead trolley catenary wires that are in the way of making a move, call (215) 580-8616 to be dispatched to the appropriate agent.*

## PARK PERMIT

1. If you must travel on a drive through a city park as specified in the [ROUTE RESTRICTIONS](#), you must apply for and obtain an additional permit from Philadelphia Parks & Recreation before your Special Hauling Permit may be approved.
2. To apply for a permit:
  - a. download the [Philadelphia Parks & Recreation Application for Permit](#).
  - b. complete the form.
  - c. send the form via email to [Roger.TenantJr@phila.gov](mailto:Roger.TenantJr@phila.gov).

All Philadelphia Parks & Recreation applications will be analyzed within **three (3) full business days** of submission; please plan accordingly.

3. For additional information, see the [CONTACT LIST](#).

*NOTE: For any issues that arise related to street trees having branches that are in the way of making a move, call 911 for a non-emergency dispatch to the appropriate Parks & Recreation District Representative, and explain the particular situation.*

## CONTACT LIST

*City of Philadelphia:*

### **Bridge Section**

Address: city hauling permits  
1401 JFK Blvd., Suite 830  
Telephone: (215) 686-5546  
Facsimile: (215) 686-5059  
Website: <http://www.philadelphiastreet.com/>

### **Bridge Maintenance**

Address: super load inspectors  
Whitaker Ave. & E. Luzerne St.  
David Lawrence: (215) 685-9828  
Joseph Quigley: (215) 685-9830

### **Traffic Engineering**

Address: detour routes, dimensional restrictions, bridge postings,  
signal timing, Transitway Placards  
1401 JFK Blvd., Suite 980  
Kasim Ali: (215) 686-5572  
Facsimile: (215) 686-5067

### **Highway Division**

Address: street closures, temporary parking permits, roadway  
resurfacing, underground utilities, encroachments  
1401 JFK Blvd., Suite 940  
Patrick Iffrig: (215) 686-5524  
Maureen Wangari: (215) 686-5097  
Facsimile: (215) 686-5062  
Website: <http://www.philadelphiastreet.com/>

### **Public Property**

Address: Broad-Ridge Spur & PATCO Subway crossings  
1515 Arch Street, 11<sup>th</sup> Floor  
Monique Brinson: (215) 686-4525

### **Parks and Recreation**

Address: P&R permits  
1515 Arch Street, 10<sup>th</sup> Floor  
Jerry McFeeley: (215) 685-0114  
Roger Tenant: (215) 200-7571  
Facsimile: (215) 683-0226  
Website: <http://www.phila.gov/parksandrecreation/>

### **Water Department**

Address: West Philadelphia Sewer Maintenance,  
Mill Creek Sewer crossings  
1101 East Market Street, 2<sup>nd</sup> Floor  
Benjamin Jewell: (215) 685-2025

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*City of Philadelphia:*

**Police Department**

Address: Truck Enforcement Unit, police escorts  
5200 South Broad Street, Building 501  
Telephone: (215) 685-1557  
Police Escorts: (215) 685-1554  
Facsimile: (215) 685-1559  
Website: <https://phl.secure.force.com/ROWS/>

Address: Foot Patrol Unit, Center City District  
660 Chestnut Street  
Telephone: (215) 440-5551

**Parking Authority**

Address: PPA No. 4 Impoundment Lot  
3201 North Delaware Avenue  
Telephone: (215) 683-9521  
Facsimile: (215) 683-9523

*Commonwealth of Pennsylvania:*

**District 6-0 Office**

Address: state hauling permits  
700 Geerdes Boulevard, King of Prussia, PA 19406  
Telephone: (610) 205-6787  
Facsimile: (610) 205-6916  
Website: <http://www.dot1.state.pa.us/apras/>

**Central Office**

Address: state hauling permits  
400 North Street, 6<sup>th</sup> Floor, Harrisburg, PA 17120  
Telephone: (717) 707-4680  
Facsimile: (717) 707-9890  
Cathy Greco: (717) 787-7269 super loads

*United States Department of Transportation:*

**FMCSA Field Office**

Address: USDOT numbers  
1150 1<sup>st</sup> Avenue, Suite 380A, King of Prussia, PA 19406  
Telephone: (610) 992-8680  
Facsimile: (610) 992-8685  
Website: <http://www.fmcsa.dot.gov/>

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*Southeastern Pennsylvania Transportation Authority:*

**E, M, & C Division** SEPTA permits  
Address: 1234 Market Street, 13<sup>th</sup> Floor, Philadelphia, PA 19107  
Latisha Garrett: (215) 580-3661  
Facsimile: (215) 580-3535  
Dispatcher: (215) 580-8616 (for raising overhead wires)  
Website: <http://www.septa.org/>

*Delaware River Port Authority:*

**Central Office** DRPA permits  
Address: 2 Riverside Drive, Camden, NJ 08101  
Telephone: (856) 241-4850  
Website: <http://www.drpa.org/>

**Ben Franklin Bridge** police escorts  
Telephone: (856) 968-3300

**Betsy Ross Bridge** police escorts  
Telephone: (856) 317-5900

**Commodore Barry Bridge** police escorts  
Telephone: (856) 241-4800

**Walt Whitman Bridge** police escorts  
Telephone: (856) 968-2299

**Engineering** bridge crossings  
Bill Brooks: (856) 968-2062

**PATCO** PATCO line crossings  
Robert Box: (856) 772-6926

*Burlington County Bridge Commission:*

**Central Office** bridge crossings  
Address: 1300 Route 73 North, Palmyra, NJ 08065  
Website: <http://www.bcbridges.org/>

**Burlington-Bristol Bridge** bridge crossings  
Telephone: (856) 829-1900

**Tacony-Palmyra Bridge** bridge crossings  
Telephone: (856) 829-1900

# GLOSSARY

## *Acronyms:*

**BCBC** - Burlington County Bridge Commission

**COP** - City of Philadelphia

**DOS** - Department of Streets

**DRPA** - Delaware River Port Authority

**GVW** - Gross Vehicle Weight

**PATCO** - Port Authority Transit Corporation

**PennDOT** - Pennsylvania Department of Transportation (PADOT/PDT)

**SLCA** - Super Load City Approval

**SEPTA** - Southeastern Pennsylvania Transportation Authority

**USDOT** - United States Department of Transportation

## *Status:*

**UNSUBMITTED** = the application has been successfully saved in draft version, but not paid for

**SUBMITTED** = the application has been successfully submitted/paid for and is pending review and approval

**REVIEWED** = the application has passed the initial analysis and is pending final authorization

**WAITING** = the application has not passed the initial analysis and has been temporarily suspended due to the reason indicated on the website

**APPROVED** = the application has passed the final authorization and the permit may be printed via the website

**REJECTED** = the application has not passed the final authorization and has been permanently disapproved due to the reason indicated on the website

**REVISED** = the permit has been corrected/modified/updated and may be printed via the website

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