



## **Project Description**

- *Description of the organization:* mission, history, and accomplishments, with a focus on capacity to develop the proposed project.
  
- *Description of the neighborhood:* boundaries of the area neighborhood, appearance and open spaces (including community facilities)
  
- *Description of the project:* location, current condition, plans for site use, progress on this plan, community support for project, and any match funding or agreements with partner organizations.
  
- *Impact of the project and future sustainability:* planned or anticipated programming in project location, plans for continued maintenance (including long-term maintenance budget and timeline), and how project fits into community plans for neighborhood.

**PROJECT APPLICATIONS DUE BY FRIDAY, APRIL 1, 2016**



**Partner Organization Contact Information**

Organization/ Group Name: \_\_\_\_\_  
 Contact Information: \_\_\_\_\_  
 Mailing Address/ Zip Code: \_\_\_\_\_  
 Daytime Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**Provide Site Information (If same as above, indicate “same as above location”)**

Volunteer Sign-in Location: \_\_\_\_\_  
 Volunteer Coordinator(s): \_\_\_\_\_  
 Coordinator Contact Information: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 Specific Project Boundary: \_\_\_\_\_  
 Street Addresses: \_\_\_\_\_  
 If project includes multiple locations list boundaries: \_\_\_\_\_

**Volunteer Information**

Total Number of Volunteers for the Event: \_\_\_\_\_  
 Total Number of Volunteers identified: \_\_\_\_\_  
 Total Number of Volunteers requested (if any): \_\_\_\_\_

**City Requested Supplies**

*Please indicate only the amount of supplies required for your project in the box below. If your project does not require a specific supply category please place n/a in the box.*

<b>Supplies</b>	<b>Amt. Req.</b>	<b>Supplies</b>	<b>Amt. Req.</b>	<b>Supplies</b>	<b>Amt. Req.</b>
<i>Trash Bags</i>		<i>Rakes</i>		<i>Paint (Gallons)</i>	
<i>Recycling Bags</i>		<i>Shovels</i>		<i>Brushes</i>	
<i>Gloves</i>		<i>Brooms</i>		<i>Recycling Bins</i>	

**PROJECT APPLICATIONS DUE BY FRIDAY, APRIL 1, 2016**